



OFFICE OF HAWAIIAN AFFAIRS
NOTICE & REQUEST FOR SOLE SOURCE

TO: OHA Chief Procurement Officer
FROM: Land, Culture and History - Research
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Hosting, backup, support, maintenance and upgrade of the OHA Papakilo and Kipuka databases.

Pursuant to HRS 3-122-81(d), we are also seeking approval for a multi-term contract. This request shall not exceed two years. Pursuant to HRS 3-122-149(d)(B), a multi-term contract may be considered when it is in the best interest of the State (OHA) to provide uninterrupted service over more than one fiscal period and where the contract will result in significantly more favorable contract terms and prices compared to a series of shorter term contracts for the same good or service due to: a changeover of service contractors with both high phase-in and high-phase-out costs during a transition period.

2. Vendor/Contractor/Service Provider Name: DL Consulting, Ltd.	3. Amount of Request: \$105,430.00
4. Term of contract (shall not exceed 12 months), if applicable: From: June 12, 2019 To: June 11, 2021	5. Prior SPO/OHA-001, Sole Source No.: 18-8

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

The Papakilo Database is the ongoing development of a cutting edge and comprehensive "Database of Databases" consisting of varied collections of data pertaining to historically and culturally significant places, events, and documents in Hawai'i's history.

The Kipuka Database is a geographical information system (GIS) that utilizes the latest mapping technologies to link historic data sets to geographic locations reinforcing the concept of information imbedded in the 'āina and encoded in the wahi inoa.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

Papakilo's data will greatly increase OHA's ability to preserve and perpetuate cultural and historical information and practices, thus providing an invaluable resource to educate other regulatory agencies, beneficiaries, and the general public. Kipuka provides easy access to information about Hawai'i's land, culture and history and an opportunity for individuals to forge new relationships between themselves and the 'āina that is most important to them. The Land, Culture and History program within OHA's Research Department has spent countless resources on developing these databases that provide a large quantity of valuable resources and information for our beneficiaries.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

DL Consulting, Ltd. is the primary consultant that developed both database platforms' unique framework, codes, and proprietary functions, which gives them access to resources needed to host, backup, support, maintain and upgrade them. Additionally, the interconnectivity between Papakilo and Kipuka and the unique coding that was developed between the two databases justifies the necessity to keep the databases housed on the same network with DL Consulting, Ltd.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Both databases have been hosted by Systemmetrics Corporation, who has provided intermittent and inadequate services, at best, for the past seven years. Therefore, we are requesting to transition to a new host for both servers, and to reestablish DL Consulting, Ltd. as the server host for both databases. DL Consulting, Ltd. developed the databases and have access to the resources needed to host them and provide all other services required with minimal lead time. These databases need secure, reliable and qualified hosting services that DL Consulting, Ltd. can provide.

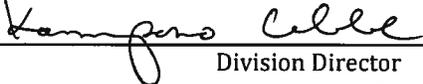
9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Miki Cachola Lene	Procurement	808-594-1993	mikic@oha.org
Phyllis Ono-Evangelista	Procurement	808-594-1833	phylliso@oha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.*


Division Director

5/8/19
Date

For OHA Chief Procurement Officer Use Only

Date Notice Posted: 5/8/19

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

psp@oha.org

OHA Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

OHA Chief Procurement Officer Signature

Date