



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer
FROM: Office of Hawaiian Affairs - Procurement Unit
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Partnership to join the "Index of Well Being Consortium", a syndicated study developed to provide: Locally developed well-being indicator based on multiple factors, provide a well-being index at the community level on all islands, and provide in-depth demographic and household insights. The data is based on an annual random household survey of 3,200 Hawaii households.

Table with 2 columns: Vendor/Contractor/Service Provider Name, Amount of Request, Term of contract, and Prior SPO-001, Sole Source (SS) No.
Row 1: SMS Research & Marketing Services, Inc. | \$26,178.00
Row 2: From: 2/1/2018 To: 12/31/2018 | 5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
SMS is conducting an annual survey among 3,200 random household Hawaii residents to quantify the community's Well Being. They are offering it to Native Hawaiian-Serving Organizations to participate in the consortium. This study is to provide a well-being index at the community level on all islands, provide in-depth demographic and household insights and provide locally developed well-being indicator based on multiple factors, including but not limited to health status, social status, community evaluation, education status, employment status, environmental assessments, governance and policy effectiveness, economic and financial situation and shelter, safety and security.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
The analysis combines the survey data with community level statistics from the American Community Survey, Hawaii DOE SGS Parent's Survey, Hawaii DOH BRFS, and other local data sources, thus providing a comprehensive community-based view. By participating in this consortium, it will provide OHA access to neighborhood level data to support the Native Hawaiian wellbeing mode, which is interdependent on the 'aina, the land and resources of communities. As a consortium member, it will provide OHA free access to the 2017 data.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

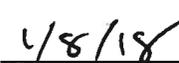
9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
 *Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Charmaine Matuura	OHA/Procruemt	594-0273	charmainem@oha.org
Lisa Watkins-Victorino	OHA/Research Director	594-0280	lisaw@oha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
 I certify that the information provided is to the best of my knowledge, true and correct.**


 _____ Department Head Signature


 _____ Date

For Chief Procurement Officer Use Only

Date Notice Posted: 1/9/18

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

- Approved Disapproved No Action Required

Chief Procurement Officer Signature Date